



DEVELOPMENT SERVICES DEPARTMENT
Special Event Permit Application

Table with 2 columns: DEPOSIT, \$275.00 non-refundable

Please attach a site plan and flyer of event

Event Name _____

Business/Organization Name _____

Contact Person _____

Contact Phone Number _____

Event Location _____

I/We the above named hereby request approval of the City of Adelanto Planning Department to allow for the following temporary Special Event at the above referenced location.

Said event shall be held on [date(s)] _____

Hours of event _____

Event size total number attendees expected, participants / spectators and number of staff/ volunteers

Description of proposed activity_____

I/We hereby release, absolve, indemnify, hold harmless and waive any and all claims against the City of Adelanto in any matter and/or circumstance arising from said special event activity.

Signature

Title

Date

APPLICATION FOR SPECIAL EVENT PERMIT

*******PROPERTY OWNER'S CONSENT*******

I/We the owner(s) of the above property hereby grant permission for the above listed applicant(s) to conduct said special event activity as requested.

Name (Print)	Signature	Phone	Date
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*******DEPARTMENTAL USE ONLY*******

Approved subject to restrictions (see attached) _____ Disapproved _____

Approved/Denied by	Date
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____ Transmitted to Code Enforcement

____ Transmitted to Business License

APPLICATION FOR SPECIAL EVENT PERMIT

Special Events are defined as farmers markets, craft fairs, job fairs, swap meets, etc... held to benefit the community or raise money for charity, youth groups, community organizations, or other groups approved by the Development Services Director by organizers based in the City of Adelanto. Special Events must comply with the following requirements.

1. This approval is good for the dates listed on the application only. All activity shall occur on those dates including any setup or removal of associated items.
2. Special Event activities may occur at any one location up to 52 times per year.
3. Fundraising activities may occur between the hours of 8:00 A.M. and 8:00 P.M.
4. Following the event, the site shall be cleared of all debris. All equipment, machinery, trailers and other structures associated with this fundraising event shall be removed.
5. Signs in connection with the event are allowed at the fundraising site only. No signs may be placed on street signs, poles, or at other off-site locations.
6. If the Police Department receives any calls or complaints of disturbance regarding noise resulting from this use/event, the applicant shall be required to immediately lower the noise levels emanating from the site.
7. Any violation of these conditions shall affect future approvals for special event activities by this specific applicant.
8. The activities on the site shall be conducted in a manner that will not adversely impact the public peace, health, safety or welfare.
9. The activities on the site shall not interfere with, or impede the flow of, pedestrian or vehicular traffic on and off the site.
10. Any future special events shall require a new application to be submitted to and approved by the Planning Department prior to the special event activity. Please contact County of San Bernardino Fire Department 760-995-8190 for any other Special Permit requirements.

AGREEMENT: I HAVE READ THESE CONDITIONS AND UNDERSTAND THEM. I AGREE TO COMPLY WITH ALL THE ESTABLISHED CONDITIONS PRIOR TO THE USE OF THIS APPROVAL.

APPLICANT: _____ **DATE:** _____