



Development Services Department

CANNABIS APPLICATION ALL FEES ARE NON-REFUNDABLE

Case Number _____ Date _____
To be filled out by City To be filled out by City

Check each that applies:

<u>Cannabis Application Activities</u>	<u>Medical Use</u>	<u>Adult Use</u>
Annual Renewal ***	_____ \$ 8,460	_____ \$ 8,460
Cannabis Cultivation	_____ \$ 7,371	_____ \$ 7,371
Cannabis Manufacturing*	_____ \$ 7,371	_____ \$ 7,371
Cannabis Distribution/Transportation	_____ \$ 7,371	_____ \$ 7,371
Cannabis Testing	_____ \$ 7,371	_____ \$ 7,371
Cannabis Nursery	_____ \$ 7,371	_____ \$ 7,371
Cannabis Dispensary	_____ \$ 7,371	_____ \$ 7,371
Entity Transfer or Modification**	_____ \$ 3,653	_____ \$ 3,653
Non-store Front Delivery	_____ \$ 7,371	_____ \$ 7,371

TOTAL FEES _____

*For Manufacturing, circle one: Volatile Non-Volatile

**For a transfer of one person or entity to another, original permit holder must submit a signed and dated letter on professional letterhead detailing his/her intention to be removed from the business and permit.

***For an Annual Renewal Permit submit the following: Completed Application; Updated Live Scans; Proof that Business License taxes and Cannabis taxes have been paid and are up-to-date; One, 8.5" x 11" Site Plan and Floor Plan identifying the location of cannabis activities and showing the exact square footage of each cannabis activity. Include permit numbers. An inspection by City Staff is required prior to issuance of the Annual Renewal.

COMPREHENSIVE CANNABIS PERMIT APPLICATION

Please Print the Following Information and attach the Conditions of Approval for each permit you list:

Conditional Use Permit or Minor Conditional Use Permit Application Number (Required before Operation):

Other Related Permits (previous cannabis applications, Location Development Plan, etc.):

I.

Application Information

Name of Business: _____

Applicant entity Structure:

- Corporation
- Unincorporated Association
- Other (describe): _____

II.

Applicant (Entity Name) _____

Applicant Representative & Title: _____

(This is the person who will be listed on the permit when it is issued, and whom the planning department will contact regarding this application)

Address: _____

City: _____ State: _____ Zip: _____

Telephone: () _____ E-mail: _____

Mobile: () _____

III.

Location/ Property Information

Facility Address (Issued by City of Adelanto. If there are multiple addresses, list them all):

Assessor's Parcel Number (Issued by San Bernardino County Assessor): _____

Zip Code: _____

Total Square-Foot of each Structure on Site: _____

COMPREHENSIVE CANNABIS PERMIT APPLICATION

IV.

Property Owner Information

Recorded Owner: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: (____) _____ Mobile: (____) _____

V.

Criminal Convictions

Please list any Felony Criminal Conviction or Misdemeanor Conviction Involving Moral Turpitude, or the Illegal Use, Possession, Transportation, Distribution or Similar Activities Related to Controlled Substances, with the Exception of Cannabis Related Offenses for which the Conviction Occurred Prior to the Passage of the Compassionate Use Act. Please list Offense, Date of Offense & Conviction, and City in which Conviction Occurred.

1. _____

2. _____

3. _____

4. _____

VI.

Unfair Business Practices

For Any Applicant or Managing Member, Please List Any and All Unlawful, Fraudulent, Unfair, or Deceptive Business Acts or Practices.

7. _____

8. _____

COMPREHENSIVE CANNABIS PERMIT APPLICATION

9.	_____

10.	_____

11.	_____

Business Entity Information

Circle Appropriate Entity: Nonprofit Not-For-Profit For-Profit

Name of Corporation or LLC _____

Cal. Sec. of State Corp. Identification No.: _____

Federal Tax Identification No.: _____

Date of Incorporation:

Place of Incorporation: _____

Location of Corporate Headquarters:

Is this a Mutual Benefit Corporation? Circle: Yes or No

Are all members of the corporation Qualified Patients and Designated Primary Caregivers of the Qualified Patient members? Circle: Yes or No

COMPREHENSIVE CANNABIS PERMIT APPLICATION

Corporate Officers:

Please provide the first name, last name, title, and phone number for each Cannabis Permit applicant corporate officer. Attach additional pages to the application if necessary. Those listed will be authorized to discuss matters of this application with the Planning Department. **Corporate officers and delivery drivers must be recorded by the California Secretary of State.**

All corporate officers and non-store front delivery drivers shall submit a Live Scan, failure to do so may result in delayed processing of this application.

<u>Name</u>	<u>Title</u>	<u>Phone</u>

COMPREHENSIVE CANNABIS PERMIT APPLICATION

**ADELANTO PROPERTY OWNER/LANDLORD USE DISCLOSURE & AUTHORIZATION FOR
A CANNABIS FACILITY**

If the applicant is the owner of the property on which this activity is located, the applicant shall provide a copy of the title or deed to the property. If the applicant is not the owner of the property, this form shall be filled out and a copy of the contractual agreement between applicant and owner included.

I _____, am the legal owner / landlord / lessor of real
(Name of Property Owner/Landlord) (Circle Appropriate Term)

property located at _____, in Adelanto, California.
(Address of Property)

I hereby authorize the Cannabis Applicant entitled

_____, to use this property as a
(Name of the Corporation, Individual or Business)

Cannabis Facility, as that term is defined in state law and by the City of Adelanto Municipal Code, for the specific use of a Cannabis Facility.

(Printed Name & Title)

(Signature of legal owner/landlord/lessor)

(Phone Number)

(Address)

(Date)

(Copy and attach additional pages of this form if necessary to include multiple owners)

All signatures must be originals, no electronic signatures or copies will be accepted.

I, _____, declare under penalty of perjury that the foregoing
(Applicant)

Information is true and correct. Executed this _____ day of _____ 20__.

COMPREHENSIVE CANNABIS PERMIT APPLICATION

**ACKNOWLEDGEMENT OF CANNABIS OPERATING STANDARDS AS SET FORTH IN
ADELANTO'S MOST RECENT CANNABIS ORDINANCE.**

The undersigned Management Members, on behalf of the herein Cannabis Operation

I, permit applicant, _____, declare under penalty of perjury that I have read and understand the provisions of Adelanto's most recent cannabis Ordinance, and shall, collectively and individually, ensure that the Cannabis Applicant, its members and Management Members shall not engage in activity that violates the Operating Conditions set forth in Adelanto's most recent cannabis Ordinance, which states in relevant part that the Cannabis Applicant shall:

- (A) Only operate at a location zoned by the City of Adelanto.
- (B) Operate only on a property within the Manufacturing/Industrial (M1) zoning designation in the Industrial Park and not within a 2,500 foot radius of a school, public playground or park, child care or day care facility, youth center, or church. This distance requirement will be reduced to 600 feet as of June 23, 2018.
- (C) Fully Enclosed and Secure Facility. The Cannabis Facility shall be fully enclosed and secure structure. All Cannabis shall be kept in a secured manner during business and non-business hours. Entrance to the facility shall be locked at all times, and under control of staff of the facility.
- (D) Alarm. The facility shall be secured with an alarm system and monitored by a recognized security company.
- (E) No Distribution to the Public. The cannabis facility shall not distribute, sell, dispense, or administer cannabis out of its facility to the public. The cannabis facility shall not be operated as a dispensary.
- (F) No Visible Evidence. No evidence of Cannabis at the Property shall be visible with the naked eye from any public or other private property, nor shall Cannabis be visible from the building exterior. No operation shall occur at the Property unless the area devoted to the operation is secured from public access by means of a locked gate and any other security measures necessary to prevent unauthorized entry.
- (G) No Adverse Effects. The Cannabis facility shall not adversely affect the health or safety of the nearby residents by creating dust, glare, heat, noise, smoke, traffic, vibration, or other impacts, and shall not be hazardous due to use or storage of materials, processes, products or wastes.

COMPREHENSIVE CANNABIS PERMIT APPLICATION

- (H) Legal Compliance with State and City Laws. The Cannabis Facility shall comply fully with all of the applicable restrictions and mandates set forth in state law, including without limitation the Attorney General Guidelines the cannabis facility shall comply with all size requirements for such facilities imposed by state law. The facility shall not engage in any activities not allowed at facilities pursuant to State law. The facility shall comply with all horticulture, labeling, processing, and other standards required by State law. The building in which the facility is located shall fully comply with all applicable rules, regulations, and laws of the City and State.
- (I) Legal Structure. The cannabis facility shall operate within a legal structure compliant with all laws of the State of California.
- (J) No Onsite Consumption. On site smoking, ingestion, or consumption of cannabis or alcohol shall be prohibited on the premises of the cannabis facility. Moreover, the building entrance to the cannabis facility shall be clearly and legibly posted with a notice indicating that smoking, ingesting, or consuming cannabis on the premises or in the vicinity is prohibited.
- (K) Signage. Signage for the cannabis facility shall be limited to the name of the business only and shall be in compliance with the city's sign code, and no advertising or companies, brands, products, goods and/or services shall be permitted. Signage shall not include any drug-related symbols.
- (L) No Alcohol. No alcohol shall be sold, stored, distributed or consumed on the premises.
- (M) Physician Services. Physician services shall not be provided on the premises of the facility.
- (N) Storage of cannabis. No dried cannabis shall be stored at the property in structures that are not completely enclosed, in an unlocked vault or safe, in any other unsecured storage structure, or in a safe or vault that is not bolted to the floor of the Property.
- (O) Insurance. The cannabis facility agrees to carry insurance in an amount acceptable to the City. The facility also agrees to name the City of Adelanto as an additionally insured.
- (P) Operate with sufficient odor absorbing ventilation and exhaust systems;
- (Q) Operate with a quality closed circuit security camera with at least 120 concurrent hours of digitally recorded documentation in a format approved by the City Manager or the City Manager's designee; and
- (R) Operate with a quality closed circuit security camera in use 24 hours per day, 7 days per week.

COMPREHENSIVE CANNABIS PERMIT APPLICATION

We, _____ and _____
(Printed Name of Property Owner) (Printed Name of Operator)

Collectively acknowledge that we have been provided a copy of the cannabis facility operating standards listed in the City of Adelanto’s most recent cannabis Ordinance. We further acknowledge that we have read, understand, and shall ensure compliance with the aforementioned operating standards and all applicable provisions of the City of Adelanto’s most recent cannabis Ordinance at the cannabis facility entitled

(Name of facility listed on the application)

We certify under penalty of perjury that the foregoing information is true and correct.

Executed this _____ day of _____, 20____ in Adelanto, California.
(Day) (Month)

Signature of Property Owner Printed Name and Title

Signature of Operator Printed Name and Title

COMPREHENSIVE CANNABIS PERMIT APPLICATION

INFORMATION AND RELEASE FORM

The undersigned, on behalf of _____, hereby authorize the City
(Name of Corporation)

of Adelanto, by and through its appropriate officers, agents and employees to verify and confirm the information contained in this application, and to conduct such other investigations as may be reasonably required by the City of Adelanto, its officers, agents and employees for the purpose of determining the capability, fitness and capacity of the above named Corporation to obtain the Cannabis Permit.

The applicant by signing this Information Release Form consents to service of any notice required or provided for by the laws, rules, regulations, or ordinances of the City of Adelanto upon the person(s) at the address listed for applicant, will constitute sufficient and legal notice, unless said applicant listed an attorney of record and/or agent for service of process, with sufficient contact information.

The applicant consents and agrees that full compliance will be made with all applicable State laws and City ordinances governing the conduct of the particular type of activity for which the Cannabis Permit is requested. The applicant by signing this Information Release Form understands that any incomplete or false information may constitute grounds for denial.

This form MUST be signed by each applicant Management Member.

(Signature of Management Member)	(Printed Name & Title)	(Date)
(Signature of Management Member)	(Printed Name & Title)	(Date)
(Signature of Management Member)	(Printed Name & Title)	(Date)

This release may be executed in two or more counterparts, each of which shall be deemed an original, and all of which taken together shall constitute one and the same instrument. All signatures must be originals, no electronic signatures or copies will be accepted.

I declare under penalty of perjury that I have read the forgoing application and all information, statements, verifications, declarations and authorizations made, attached to and contained herein, and that I have personal knowledge of the information contained in the application, and that the information contained in the application is true and correct, and that the application was completed under the supervision of the Management Members.

Executed this _____ day of _____, 20___, at Adelanto California.

COMPREHENSIVE CANNABIS PERMIT APPLICATION

**ADELANTO CANNABIS FACILITY
ON-SITE MEMBER CONTACT STATEMENT**

The undersigned, on behalf of _____ Corporation,
(Name of Corporation)

hereby designates _____ as the on-site
(Name of On-Site Manager)

Community Relation’s representative to whom the public or City can provide notice to if there are operating problems or issues relating to the Adelanto Cannabis Facility. The Cannabis Facility shall make every good faith effort to encourage residents to call this person to try to solve operating problems, if any, before any calls or complaints are made to the police or planning departments.

Signature of On-Site Manager

Printed Name & Title

Address

(_____) _____
Phone Number

(_____) _____
Facsimile Number

Email Address

I declare under penalty of perjury that I have read the forgoing application and all information, statements, verifications, declarations and authorizations made, attached to and contained herein, and that I have personal knowledge of the information contained in the application, and that the information contained in the application is true and correct, and that the application was completed under the supervision of the Management Members.

Executed this _____ day of _____ 20____, at Adelanto California.

COMPREHENSIVE CANNABIS PERMIT APPLICATION

**STATEMENT OF AUTHORIZATION
TO INDEMNIFY CITY**

Indemnity:

The undersigned, on behalf of _____
(Name of Corporation (Applicant))

hereby authorizes and agrees to indemnify the City of Adelanto (the "City"), its agents, officers, and employees, to the maximum extent permitted by law, as such may be amended from time to time, and to defend at its sole expense, any and all action against the City, its agents, officers, and employees because of any and all issues relating to the approval of said cannabis facility and related Ordinance(s) in the City.

Reimbursements:

The undersigned, on behalf of _____
(Name of Corporation (Applicant))

also agrees to reimburse the City for any court costs and attorney fees that the City may incur as payment for such action. The City may select any attorney it deems appropriate, in the City's exclusive discretion. Reimbursement of costs and fees, as set forth herein, shall be made payable to the "City of Adelanto," within thirty (30) days of written request for same. Failure of Applicant to make payment of reimbursement, as set forth herein, shall be grounds for revocation of permit to operate a cannabis facility in the City.

Counterparts:

This indemnity may be executed in two or more counterparts, each of which shall be deemed an original, and all of which taken together shall constitute one and the same instrument. Only original signatures will be accepted. No electronic signatures or copies will be accepted.

Declaration of Authorized Agents:

This form MUST be signed by each owner/shareholder or managing member of the applicant. I declare under penalty of perjury that I have read the forgoing application and all information, statements, verifications, declarations and authorizations made, attached to and contained herein, and that I have personal knowledge of the information contained in the application, and that the information contained in the application is true and correct, and that we/I am duly authorized to enter into this Indemnity on behalf of Applicant.

(Signature) (Printed Name & Title) (Date)

(Signature) (Printed Name & Title) (Date)

(Signature) (Printed Name & Title) (Date)

COMPREHENSIVE CANNABIS PERMIT APPLICATION

AUTHORIZATION TO INSURE ADELANTO CANNABIS FACILITY

The undersigned, on behalf of _____,
(Name of Corporation (Applicant))

hereby agrees to carry insurance for the
cannabis facility in an amount acceptable to the City of Adelanto.

The undersigned, on behalf of _____,
(Name of Corporation (Applicant))

also agrees to name the City of Adelanto as an additionally insured on said policy.

This form MUST be signed by each applicant Management Member.

(Signature of Management Member) (Printed Name & Title) (Date)

(Signature of Management Member) (Printed Name & Title) (Date)

(Signature of Management Member) (Printed Name & Title) (Date)

This release may be executed in two or more counterparts, each of which shall be deemed an original, and all of which taken together shall constitute one and the same instrument. Signatures must be originals, no copies or electronic signatures shall be accepted.

I declare under penalty of perjury that I have read the forgoing application and all information, statements, verifications, declarations and authorizations made, attached to and contained herein, and that I have personal knowledge of the information contained in the application, and that the information contained in the application is true and correct, and that the application was completed under the supervision of the Management Members.

Executed this _____ day of _____ 20____, at Adelanto California.

COMPREHENSIVE CANNABIS PERMIT APPLICATION

**STATEMENT OF AUTHORIZATION TO
REIMBURSE THE CITY OF ADELANTO**

The undersigned, on behalf of _____,
(Name of Corporation (Applicant))

hereby agrees to fully reimburse the City of Adelanto for any and all costs the City of Adelanto may incur as a result of the existence of cannabis facilities in the City of Adelanto and the implementation of the City of Adelanto’s most recent cannabis Ordinance.

The undersigned, on behalf of _____,
(Name of Corporation (Applicant))

also agrees to provide the City with revenue to offset the potential deleterious effects of the location of the Cannabis facility.

This form **MUST** be signed by each applicant Management Member.

(Signature of Management Member) (Printed Name & Title) (Date)

(Signature of Management Member) (Printed Name & Title) (Date)

(Signature of Management Member) (Printed Name & Title) (Date)

This release may be executed in two or more counterparts, each of which shall be deemed an original, and all of which taken together shall constitute one and the same instrument. All signatures must be originals, no copies or electronic signatures shall be accepted.

I declare under penalty of perjury that I have read the forgoing application and all information, statements, verifications, declarations and authorizations made, attached to and contained herein, and that I have personal knowledge of the information contained in the application, and that the information contained in the application is true and correct, and that the application was completed under the supervision of the Management Members.

Executed this _____ day of _____ 20____, at Adelanto California.

COMPREHENSIVE CANNABIS PERMIT APPLICATION

**COVENANT TO SUPPORT CITY EFFORTS
FOR BUSINESS TAX AND BUSINESS LICENSE FEES**

Applicant, _____, hereby understands that the City of Adelanto (the "City") is experiencing financial hardship;

Applicant hereby covenants to support the City in its efforts to become financially solvent.

Applicant hereby covenants to support, and not oppose, any initiative that the City or the voters of the City initiate to raise business taxes and business license fees.

The City hereby assures Applicant that any business tax or business license fee imposed on the Applicant will be reasonable and in compliance with all federal, state and local laws.

Applicant hereby covenants to assist the City with a reasonable monetary contribution for actual costs associated with any Special Election or General Election initiated by the City to raise business tax or business license fees. Applicant shall be responsible for a pro-rata share of any costs associated with any General or Special Election initiated by the City to raise business taxes and business license fees.

Date: _____

(Signature of Applicant)

COMPREHENSIVE CANNABIS PERMIT APPLICATION

CANNABIS APPLICATION CHECKLIST

1. Complete Application

- a. General Information, items I – VI
- b. Attach all relevant Conditions of Approval
- c. Applying as a corporation or Incorporated
- d. Property owner/landlord disclosure
- e. Lease, Deed, Title, or other contractual form included
- f. Operating standards acknowledgement
- g. Information release form
- h. On-site member contact statement
- i. Indemnity statement
- j. Insurance statement
- k. Statement to reimburse
- l. Covenant to support city efforts

2. 1 Set of full size, scaled plans (24 by 36 inches)

- a. Include approved site plan, floor plan, and elevations
- b. Show phasing, if any
- c. 1- Reduced site plan and floor plan (8 ½ x 11")
- d. Flash Drive of electronic version of plans
- e. See "Site Plan" check list in comprehensive application
- f. Include information for security, outdoor lighting, and signage

3. Security Plan (both written and included on plans)

4. DOJ Live Scans for Applicants, Officers, Operators, Non-Store Front Retail Delivery Drivers

5. Operations Plan in accordance with the most recent cannabis Ordinance

- a. Statement of experience
- b. Cost to complete estimate
- c. Proof of financial adequacy (Bank statement, letter from

6. CA Certified Public Accountant, or letter from CA licensed attorney)

- a. Statement of employment (Intent to hire Adelanto residents)
- b. Statement of public benefit

7. General Cannabis Use Supplemental information:

- a. Explanation of each use that will take place on the site
- b. Exact square footage of each use (must match approved Conditional Use Permit or Minor Conditional Use Permit
- c. Product Manufacturing Details
- d. Vehicles use for Transportation/Distribution

8. Non-Store Front Retail Delivery

- a. Number of delivery vehicles utilized specified
- b. Adult-use and/or medical cannabis non-storefront retailer activities are allowed only within fully enclosed and secure structures that are inaccessible to minors. Headquarters address must be specified and address of all locations specified.
- c. During the delivery of adult-use and/or medical cannabis, each vehicle driver shall carry a copy of the Non-Storefront Retailer Permit, a copy of the delivery request, a form of government-issued identification, and all other information required by State law. The driver shall present these documents upon the request of law enforcement, the City Manager, or the City Manager's designee
- d. Estimate of the size (square footage) of the proposed adult-use and/or medical cannabis Non-Storefront Retailer operation.
- e. ALL non-storefront retailer applicants must currently hold a minimum of 2 active cannabis licenses in the City of Adelanto that are in good standing with required licenses and tax payments
- f. Adult-use and/or medical cannabis non-storefront retailer shall only engage in sales and deliveries between the hours of 6:00 a.m. and 10:00 p.m

COMPREHENSIVE CANNABIS PERMIT APPLICATION

g. All cannabis delivery vehicles shall:

1. Be equipped with, and utilize, a vehicle alarm system.
2. Have and utilize a direct communication system with the Non-Storefront Retailer.
3. Keep all cannabis in a secure and locked container.
4. Have an internal partition between the driver and all passengers from the cannabis storage containers that prevents access by the driver and passengers to all cannabis products from inside the vehicle.
5. Not carry more cannabis than allowed by State law and required to fulfill all immediate delivery requests.