



San Bernardino County
Fire Hazard Severity Zones

EZOP saves you time by allowing you to submit applications, plans and documents electronically. All plans are accepted online, to create an account and complete an application, please visit the EZOP Citizen Access Portal at

<https://ezop.sbcounty.gov/citizenaccess/>

• PLANNING/DRC PROJECTS

Planning projects can be submitted online after submitting to the City your proposed project is located in. You will need to know the project number, planners name, email and type of review (Site Plan, Tentative Parcel Map, etc.) in order to complete your application.

• NEW CONSTRUCTION PERMITS AND RESIDENTIAL FIRE LETTERS

All commercial and multi-family new construction and tenant improvements or modifications can be submitted online after submitting to the City the project is located in. Residential fire letters are also available can also be requested via EZOP.

• ALL OTHER FIRE PERMITS

All fire sprinklers, alarms and pre-engineered systems (such as AST's, Hood & Duct suppression, spray booths, etc.) can be submitted online.

• SPECIAL EVENT PERMITS

Special events can be submitted online with 30 days' notice. Contact (760) 995-8190, to speak to a special event coordinator if you have question or are unsure if you need a permit for your event.

• EZ ONLINE FIRE APPLICATIONS AVAILABLE:

• PLANNING/DRC

- Conditional Use Permit - CUP
- CUP-Cell Site
- Environmental Impact Report - EIR
- Fuel Modification Plan
- Minor Use Permit - MUP
- Mobile Home Park Site Plan Review
- Revision to Approved Action
- School Site Review
- Site Plan Review
- Specific Plan
- Tenant Review
- Tentative Parcel Map (1-4 lots)
- Tentative Tract Map (301+ lots)
- Tentative Tract Map (5-300 lots)

• HIGH PILE/IN-RACK SPRINKLERS

- High Pile Storage
- In-Rack Sprinklers

• RESIDENTIAL FIRE LETTER

• COMMERCIAL/MULTI-FAMILY CONSTRUCTION

- Commercial/Industrial Modification - TI
- Commercial/Industrial New Construction
- Multi-Family Modification - TI
- Multi-Family New Construction

• FIRE ALARM

- Modification to Existing System
- New System - Manual/Automatic
- New System - Waterflow Monitoring

• NON-RESIDENTIAL FIRE SPRINKLERS

- Hose rack/standpipe
- Modification - ALL NFPA 13 Systems
- New System - ALL NFPA 13 Systems

• RESIDENTIAL/MULTI-FAMILY SPRINKLERS

- Manufactured Home
- Multi-Family 13R Modification
- Multi-Family 13R New
- Single Family 13D Modification
- Single Family 13D New

• FIRE MISCELLANEOUS

- AST
- Pre-Engineered Systems
- Battery
- Commercial Solar
- Dust Collection
- Emergency Responder Radio
- Gas
- Hood & Duct
- Industrial Oven
- Marina with Fueling
- Plant Extraction
- Refrigeration
- Smoke Control
- Special Extinguishing Systems
- Spraying/Dipping/Powder Coating Booths
- Vapor Recovery

• UNDERGROUND

- Private
- Public

HOW TO SUBMIT ONLINE

Step 1

- Visit: <https://ezop.sbcounty.gov/citizenaccess> Select Fire from the option at the top.

Step 2

- Accept the disclaimer and click "Continue Application"

Step 3

- Select the appropriate Application Type from the list for Annexed Cities or County Land Use Applications

Step 4

- Complete the application, providing as much information as possible, upload any required documents and click submit.
- Plans, cut sheets, supporting documentation, etc. need to be included with your submission.

Step 5

- Your application will be reviewed and the required fees will be invoiced. The primary contact on the application will receive an email regarding the payment.
- Fees can be paid online through your EZOP account. Once payment has been made the project will be routed for review.

Step 6

- Once reviewed by the plan checker an email will be sent notifying the applicant of the approval or if revisions are required.
- Instructions for resubmittal of corrections are provided with these emails.

Step 7

- Upon final approval an email will be sent with the approval, attached conditions and a job card.

SUBMITTAL TIPS

- Plans must be submitted in PDF format
- Layers should be flattened and made into a single image to reduced file size
- The maximum file size is 50MB
- It is recommended that you convert your plans/documents into PDF directly from the application that created them.
- When you must scan plans, they should be scanned at a resolution of 300 dpi
- If file is too large, we also suggest, you break down file to sections (binders), for example, Architectural Binder, Structural Binder, Civil Binder, Electrical Binder, etc.

PLAN SHEET SIZES

These sheet sizes can be submitted online:

8½" x 11", 11" x 17", 24" x 36",
30" x 42", 36" x 48"

OFFICE LOCATION

High Desert Government Center
15900 Smoke Tree St., Hesperia, CA 92345
(760) 995-8190