



Development Services Department

Landscape Plan Check Application

INSTRUCTIONS TO APPLICANT

Note: **THIS APPLICATION IS FOR ON-SITE TYPICAL LANDSCAPING PLAN CHECKS ONLY.** Lighting and Landscape Maintenance District requires an Engineering Plan Check Review Application as well as filing for annexation into the Lighting and Landscape Maintenance District.

The applicant must complete the attached form as prescribed, and all of the following information must be attached before it can be accepted for filing by the Planning Department.

- a. Application deposit of \$275.00 – Checks should be made payable to the City of Adelanto.

Processing Costs: The City operates on the basis of full cost recovery for the processing of planning projects. Deposits made at the time of application are estimated costs for processing of applications; however, additional deposits may be required to cover the projected costs for review of projects. If at any time deposits are insufficient to cover projected costs, processing of the project will be stopped until sufficient additional funds are deposited with the City. Lack of sufficient funds or deposit(s) will suspend any required processing time frames.

- b. Landscape & Irrigation Plans – Three (3) copies of the Landscape and Irrigation Plans are required with the submittal of the Landscape Plan Check Application. These plans shall be in compliance with Section 17.60 of the City of Adelanto Zoning Code. Landscape and Irrigation plans shall be drawn at a minimum scale of one (1) inch equals thirty (30) feet (maximum sheet size is 30" x 42") and shall contain the following information:

- Building footprints and roof overhangs, walkways, parking surfaces and vehicular overhang lines, property lines, right-of-way lines, and easement lines;
- Landscape area table with calculations showing the total square footage and percentages of all the site elements including building footprints, parking, and landscaped areas. Landscaped areas shall be further subdivided into subcategories of turf, shrubs/groundcover, and inorganic materials;
- The location of existing and proposed plant materials;
- Plant graphic symbol legend and a plant schedule including botanical and common names, planting size, number of plants, and on-center spacing of massed shrubs and ground cover plants on each landscape plan sheet;

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- Planting details, specifications and required guarantee (see Section 17.60.60.B);
 - Schedule of inorganic materials including type (i.e. decomposed granite, river rock, screened rock, etc.), quantities and depth;
 - Irrigation plan showing location of controller, existing or proposed meters, backflow preventer, water lines, heads, and materials schedule on each landscape plan sheet. Irrigation systems shall be designed to minimize maintenance and water consumption, and shall be properly designed and installed to ensure that overspray onto fences, walls and structures is eliminated to the maximum extent feasible;
 - Irrigation details and pressure loss calculations.
 - A diagrammatic plan showing the amount of shading that the landscaping is expected to provide at its maturity with the sun at its apex.
- c. Required Compliance Items – The following items are required for all landscaping plans in addition to the requirements in the Landscaping Ordinance, Chapter 17.60. These items shall be addressed in the plans submitted:
- A weed barrier shall be installed wherever crushed rock, mulch, or similar materials are used.
 - A root barrier shall be installed for all trees within 15 feet of street sidewalks.
 - Turf may not be permitted, depending on the findings of the project's Utility Feasibility Study.
 - Decomposed Granite is not permitted adjacent to public right of way lines or street sidewalks.
 - A statement similar to the following shall be included in the irrigation notes: "Contractor shall adjust irrigation timers to eliminate runoff and to water the minimum amount of time necessary to keep plants healthy."
- d. Other Required Information – All the above information, including this application, shall be copied onto a compact disc and turned in with the original documents.

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DEPOSIT	\$275.00
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CASE NO. _____ DATE FILED _____

Total Fees Paid _____ Receipt No. _____

Name of Applicant*		Phone	
Address			
City	State	Zip Code	
Name of Representative		Phone	
Address			
City	State	Zip Code	
Name of Engineer		Phone	
Address			
City	State	Zip Code	

*Applicant must be the owner of the land, the lessee having a leasehold interest of not less than three (3) years, or the agent of the foregoing, duly authorized in writing.

Project Location (Include Tract Number and specific lots):

Certification: I hereby certify that I understand the information regarding deposits for processing costs, information, and requirements referenced in this application and that the information furnished above and in any attached exhibits is true and correct. The property owner further certifies that they are the legal owner of the property and consent to the application.

Applicant's Signature Date

Property Owner's signature Date

Applicant's Printed Name

Property Owner's Printed Name

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*******PROPERTY OWNER'S CONSENT*******

I/We the owner(s) of the above property hereby grant permission for the above listed applicant(s) to conduct said temporary use as requested.

Name (Print)	Signature	Phone	Date
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*******DEPARTMENTAL USE ONLY*******

Receipt # _____

Applicant's information complete _____

Sign information _____

Property owner's permission statement _____

Other department's review: Fire _____ Building _____ Public Works _____

Approved _____ Approved subject to conditions (see below) _____ Disapproved _____

Conditions: _____

Planner Signature	Date
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